

April 22, 2016

ADDENDUM NO. 3

PROJECT: Requirements Contracts for Professional Services for Environmental Assessment Statement for Various Projects, Citywide

PIN: 8502016PW0001P-3P

THE ADDENDUM IS ISSUED FOR THE PURPOSE OF AMENDING THE REQUIREMENTS OF THE REQUEST FOR PROPOSALS AND IS HEREBY MADE A PART OF SAID REQUEST FOR PROPOSALS TO THE SAME EXTENT AS THOUGH IT WERE ORIGINALLY THEREIN.

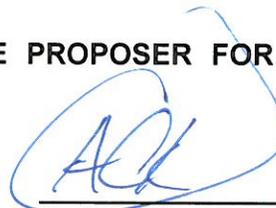
Questions and Answers

- Questions and Answers from consultants are attached to this addendum

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By signing in the space provided below, the Proposer acknowledges receipt of this Addendum.

THIS ADDENDUM MUST BE SIGNED BY THE PROPOSER FOR THE CONTRACT AND ATTACHED TO THE TECHNICAL PROPOSAL.



Andrew Cammock
Director of Professional Contracts

Name of Proposer

By _____

Title _____

QUESTIONS AND ANSWERS

Question #1: The RFP states that the Project Manager title would require a Bachelor in Environmental, Civil or Geotechnical Engineering, and a P.E. License. In our experience, the Project Manager role for Environmental Assessment Statement and Environmental Impact Statement projects is typically filled by a planner, not an engineer. Is it acceptable to submit resumes for personnel for this role showing 10 years of relevant experience, but without a Bachelor in Environmental, Civil, or Geotechnical engineering, and without a P.E.?

Answer: DDC has reconsidered and updated Attachment 4 and Exhibit C regarding the Professional Engineer certifications requirement within this RFP. However, the education requirements remain as stated in Addendum No. 2 issued on April 22, 2016.

Question #2: The RFP states “The Consultant further agrees that the minimum amount of services to be performed by its own employees shall be at least 80% of the total contract price”. Can this percentage be reduced to facilitate teaming?

Answer: No, DDC wants to ensure the firm or the joint venture is capable of performing the majority of the tasks outlined in this RFP.

Question #3: The RFP states that the Project manager must be a licensed Professional Engineer. Can this requirement be relaxed to allow other highly qualified environmental specialists to serve as Project Manager.

Answer: DDC has reconsidered and updated Attachment 4 and Exhibit C regarding the Professional Engineer certifications requirement within this RFP. Please refer to Addendum No.2 issued on April 22, 2016.

Question #4: Please provide clarification on the requirements for the Project Manager that is listed in Exhibit C. A New York PE with 5 years of CEQR/SEQRA regulatory experience – does that mean managing CEQR/SEQRA studies or being involved with projects, and/or completing a technical assessment, that complies with CEQR/SEQRA? As was evident at the pre-bid conference the broad consensus of the consulting community is that these joint requirements are not consistent with industry career standards. Qualified professionals whose primary role is conducting NEPA studies, ESAs and other environmental-related property evaluations that appear to constitute the majority of the work under this contract are rarely licensed professional engineers but typically have degrees and certifications in the sciences; planning and related studies. By co-joining the divergent requirements of a licensed with PE and a qualified professional in environmental planning and science will drastically reduce the number of qualified offers who can meet these requirements.

Answer: Clarification is provided in a form of an Addendum to address this question. Please refer to Addendum No. 2 issued on April 22, 2016.

Question #5: Please provide clarification of the requirement for the NICET certification. What scope identified in the RFP requires both senior geologist and project geologist have level II NICET certifications? The NYCBD special inspection for boring requires CE with min one year experience for primary inspector and either CE or NICET II for secondary inspector. DDC requires CE with 2 year min experience. Geologist by itself does not meet the boring inspector requirement for NYCBD or DDC. Can the Geologist (senior and project levels) and NICET II be satisfied by separate professionals and any boring inspection be performed by either an experienced CE or a NICET II person?

Answer: Clarification is provided in a form of an Addendum to address this question. Please refer to Addendum No. 2 issued on April 22, 2016.

Question #6: As part of the Iran form, when certifying as Prime, does the certification apply to the Prime's subcontractors, or would each subcontractor need to submit a form separately?

Answer: The certification for Attachment 2, Proposer's Certification of Compliance with Iran Divestment Act, is only needed by the Prime contractor, not the sub-consultants.

Question #7: Will SF 254/255 be evaluated under Firm capability or under experience of firms and subconsultants?

Answer: Firm capability and the experience of firms and their sub consultants will be evaluated on both SF254 and SF255.

Question #8: Article 5.1 and 6.7 indicated the consultant further agrees that minimum amount of services to be performed by its own employees shall be at least 80% of the total contract price. Please confirm that you want the prime contractor to do 80% of the work.

Answer: DDC wants to ensure the firm or the joint venture is capable of performing the majority of the tasks outlined in this RFP.

Question #9: On page 9 of the RFP it states to 'Submit proposal in a clearly labeled, sealed package' what are the limitations on binding, and is GBC binding permitted?

Answer: DDC doesn't have any preferences on the binding method used as long as the proposals are in a clearly sealed package.

Question #10: Is the Doing Business Data form supposed to be signed by subconsultants as well?

Answer: No, only the prime signs the Doing Business Data Form.

Question #12: A "Current and Anticipated Workload Disclosure form" was not included in the RFP. Is there somewhere on your website we can download it? Is this what you intended in the Firm

Capabilities section where it states: "The prime firm's workload including other DDC projects will be considered in the evaluation". If not, please clarify the desired format.

Answer: The prime Firm's workload can be in a worksheet type format.

Question #12: Can you please clarify the NICET requirement for the Geologist positions?

Answer: Clarification is provided in a form of an Addendum to address this question. Please refer to Addendum No. 2 issued on April 22, 2016.

Question #13: We are requesting that the DDC re-evaluate the minimum requirements for the Project Manager as identified on page RFP-23. It currently states that the minimum requirement is that the individual must be a Professional Engineer.

Answer: Clarification is provided in a form of an Addendum to address this question. Please refer to Addendum No. 2 issued on April 22, 2016.

Question # 14: Please clarify whether the titles and minimum requirements per title should follow Attachment 4 on RFP-23 or Exhibit C on pg. 22 of the contract. Note that Exhibit C has "senior" before some titles, has one additional title (Senior Geologist), and has different requirements.

Answer: Clarification is provided in a form of an Addendum to address this question. Please refer to Addendum No. 2 issued on April 22, 2016.

Question # 15: If Exhibit C on page 22 of the contract is the guiding document for title and minimum requirements can you confirm that the Geologist titles require NICET Level II Certification? This certification would not appear to be useful for professional geologists working on the scope of work anticipated under this contract (environmental services).

Answer: Clarification is provided in a form of an Addendum to address this question. Please refer to Addendum No. 2 issued on April 22, 2016.